

Washburn Memorial Library Board
June 13, 2024 at 4:30pm

Mom-fudge

Agenda

- Call to Order
- ✓ Secretary's Report - Sarah
- ✓ Financial Report - Donna
- ✓ Library Director's Report & Statistical Report – Cara
- ✓ Children's Librarian's Report – Courtney

Old Business

- ✓ August Festival
- ✓ Flower beds reminder: July/Londa, August/Sue
- ✓ Latest reads to share *Lisa Jackson*
- ✓ No meetings in August and September

- Date of the next meeting – September 12th, 2024 at 4:30pm
- Adjournment

*The Spoon Stealer
How to Read a Book*

Current Board Members:

Appointed Annually:
Perham Bev Turner – townclerk@washburnmaine.org

Appointed for 3-yr terms by Washburn Town Council:

Expiring 2025	Sue Brown – suebrown11@gmail.com
	Londa Brown – libbrown625@hotmail.com
Expiring 2026	Laurie Blackstone – blackstonehome@hotmail.com
	Christina Maynard – lvtoread514@gmail.com
	Ed Jarrell – edjarrell@hotmail.com
Expiring 2027	Sarah Sines – ssines@msad45.net
	Tiffany Wheeler – ntcpwheeler@gmail.com

→ Wade

Town Manager – Donna Turner – townmanager@washburnmaine.org
WML Library Director – Cara Miller – washburnmainelibrary@gmail.com
WML Children's Librarian – Courtney Howe – courtneyjeanhowe@gmail.com
WML Email – wml.me.1290@gmail.com

Washburn Memorial Library

May 9, 2024

Present: Londa Brown, Donna Turner, Christina Maynard, Sarah Sines, Sue Brown, Courtney Howe, Tiffany Wheeler, Bev Turner, Laurie Blackstone, Ed Jarrell

Chairperson Christina Maynard called the meeting to order at 4:23 PM.

Secretary's Report: Bev Turner moved to accept the secretary's report, seconded by Londa Brown. The secretary's report was accepted unanimously.

Financial Report: Donna shared the April expense report, with all accounts in order. Last month the cameras put the equipment line over budget but money from the maintenance line was moved to cover this expense.

Library Director's Report: Courtney presented Cara's report in her absence.

April circulation stats: 422 items were checked in, 457 items were checked out and 86 items were renewed.

Children's Librarian's Report: Courtney recently attended a training in Augusta.

Lavina Corey is willing to offer a painting class later in the year, after August Festival.

Courtney is preparing for this year's summer reading program.

Hope & Justice will return to the library during the next Toddler Time.

Laurie Blackstone mentioned she would be willing to teach a painting class for Marcie's rec ladies. Marcie is hoping to hold a class in June. Originally

Mena Irving was asked if she would be interested in offering a class. Mena is requesting a \$40 registration fee from participants. Courtney was concerned about the cost.

August Festival - Courtney and Cara have been weeding books from the library's collection. These books will be included in the book sale to be held during the August Festival.

From August 13th until August 17th the library will hold a book sale titled Fudge & Fiction. Cara contacted Brookside, a Houlton business that makes fudge, about details on ordering fudge for this event. Brookside charges \$16 a pound for their fudge. Allison Page from Momma Bears Bake Shop will also be contacted for details about ordering fudge. Another option would be for the library board members to make fudge for the event.

On Friday, August 16th, New York artist Michael Albert will be at the library from 9:00 AM until 5:00 PM. From 9:30 to 12:00 he will work with students from a homeschooling group as well as kiddos from Toddler Time. The rest of his day will be spent creating collages with people who visit the library. Courtney received a \$600 grant from Aroostook Partners in the Arts to help cover some of the costs associated with his visit. The library is accepting boxes with logos, which are needed to make the collages.

WAGM will be called to report on his visit. The library will advertise the event in local newspapers and on County Calendar.

Londa commented on the importance of libraries and librarians, especially in schools where they can help foster a positive atmosphere. Maybe there could be a bigger role played by town libraries in public schools. One suggestion is possibly holding a high school book club at the library. Perhaps a connection could be made between the library and a group of high schoolers to improve relations between the library and the high school. Damien DuMont will be invited to join the board again to help foster this connection.

One possible fundraising idea might be to approach a local business about implementing a “round up” policy to donate to the library. Maybe Country Farms Market or Pat’s Pizza might be interested in supporting the library in this way. It is uncertain as to whether “rounding up” might cause a bookkeeping problem for businesses.

Reads to Share: Board members shared information about books they have recently read.

A patron has inquired about using the library’s book locker to pick up books after hours.

The next board meeting will be held June 13, 2024, at 4:30 PM.

Bev made a motion to adjourn the meeting. Londa seconded the motion, so voted. The meeting was adjourned at 5:00 PM.

Library Director's Notes: May 2024

May Items Circulation Stats:

460 Checked In / 457 Checked Out / 56 Renewed

May Memorials & Donations:

- Eugene and Londa Brown purchased and donated the 2023 Caldecott Winner in memory of Philip Vance: *Big*, by Vashti Harrison

AARP Grant:

- I applied for this grant months ago and just received word that we won the **\$2,500 microgrant, called HomeFit Grant.**
- This grant specifically focuses on community members 55+, providing education and home modification resources for a healthy, safe home environment. Examples: Safety railings, grab bars, non-slip rug tape, motion-sensory area lighting, security alarms.
- **The goals of this grant are as follows:**
- Hold 2 educational meetings for community members to participate in the grant/HomeFit Program (meetings in August & September).
- Reach 20 - 25 individuals or families with HomeFit education and resources.
- The grant will pay for each participant to receive helpful HomeFit items + A Home Fit Modification Guide from AARP + T-shirt + gardening gloves.
- I will also be creating a display + handouts to "live" at the library, so that we can promote this community offering.
- I do realize this grant is not directly library related. However, as we've discussed before, we are a public service and if we can connect with our community through this avenue of helping them to live in their homes more comfortably and safely, I'm all for it!

Let's talk August Fest:

- **August 13th (Tuesday) - August 17th (Saturday):** Book Sale (upstairs), running all week. We are considering calling it, *Fudge &*

Fiction Sale, adding the element of selling fudge along with the books! It may be a way to get more folks through the door (those with a sweet tooth)! * I will provide a sign-up sheet for those of us who want to make fudge.

- **Friday, August 16th:** We will have the artist Michael Albert here all day (9am to 5pm) and featured during Toddler Time + Homeschool Group.
- **Saturday, August 17th:** This will be the last day of the *Fudge & Fiction Sale*. Saturday, open 9am- 12pm.

New arrivals in our collection that you may be interested in:

- *You Never Know, A Memoir*, by Tom Selleck with Ellis Henican
- *There There*, by Tommy Orange
- *Listen For The Lie*, by Amy Tintera
- *Table For Two*, by Amor Towles
- *How To Read A Book*, by Monica Wood
- *You Like It Darker*, by Stephen King
- *Lilac Girls*, by Martha Hall Kelly

I will be out for a few weeks in June & July due to surgery and recovery. Please feel welcome to email me with any questions while I am out, and I will do my best

to get back to you (after the anesthesia wears off)! 😊 Also, the AARP grant does not kick-off until July (and ends in December 2024), so I will be back in plenty of time to see it through.

Best,
Cara

Expense Summary Report

Department(s): 70

May

Account	YTD Budget	---- Y T D ----		Unexpended Balance	Percent Spent
	Net	Debits	Credits		
70 - Library	94,434.00	33,245.29	53.98	61,242.69	35.15
01 - Salary/Benefits	77,331.00	25,560.34	0.00	51,770.66	33.05
16 - Librarian	34,400.00	11,239.04	0.00	23,160.96	32.67
17 - Children's Librarian	21,750.00	6,954.66	0.00	14,795.34	31.98
90 - Health Insurance	14,800.00	4,900.00	0.00	9,900.00	33.11
91 - Maine State Retirement	1,825.00	974.02	0.00	850.98	53.37
92 - Medicare	840.00	257.32	0.00	582.68	30.63
93 - Social Security	3,560.00	1,117.98	0.00	2,442.02	31.40
94 - Unemployment Compensation	31.00	30.17	0.00	0.83	97.32
95 - Workers Compensation	125.00	87.15	0.00	37.85	69.72
02 - Utilities	5,460.00	2,350.85	0.00	3,109.15	43.06
01 - Electricity	2,000.00	804.76	0.00	1,195.24	40.24
02 - Heat	2,500.00	1,249.09	0.00	1,250.91	49.96
05 - Water & Sewer	960.00	297.00	0.00	663.00	30.94
04 - Maintenance	1,150.00	166.48	0.00	983.52	14.48
01 - General	750.00	68.98	0.00	681.02	9.20
07 - Garbage Disposal	400.00	97.50	0.00	302.50	24.38
05 - Supplies	1,000.00	376.10	0.00	623.90	37.61
01 - General	200.00	139.26	0.00	60.74	69.63
02 - Office	200.00	148.43	0.00	51.57	74.22
05 - Library Supplies	600.00	88.41	0.00	511.59	14.74
06 - Equipment	100.00	153.98	53.98	0.00	100.00
01 - Equipment	100.00	153.98	53.98	0.00	100.00
08 - Administrative Costs	8,393.00	3,750.82	0.00	4,642.18	44.69
02 - Dues & Subscriptions	500.00	529.34	0.00	-29.34	105.87
04 - Postage	68.00	0.00	0.00	68.00	0.00
05 - Training	400.00	100.00	0.00	300.00	25.00
09 - Library Allowance	5,500.00	1,362.58	0.00	4,137.42	24.77
14 - Technical Support	1,925.00	1,758.90	0.00	166.10	91.37
99 - Miscellaneous	1,000.00	886.72	0.00	113.28	88.67
03 - Special Events/Activities	1,000.00	886.72	0.00	113.28	88.67
Final Totals	94,434.00	33,245.29	53.98	61,242.69	35.15