

Washburn Memorial Library
Board of Trustees
March 15, 2018

Present: Londa Brown, Lois Walton, Christina Maynard, Laurie Blackstone, Donna Turner and Charlotte Griffin

Secretary's Report: Accepted as presented.

Financial Report: The Thompson Fund has been transferred to the Maine Community Foundation Fund.

Dwayne Thompson was at the meeting to answer any questions about the front step project. He told us the project should take about two weeks. He also said that the void should not be a problem. It might cost \$400-\$800 more to take care of it. He might use cinder block. The cement will be coming from Trombleys. He thought he could start May or June depending on when the ground dried up. He also showed us pictures of other projects he has completed and talked more about all of the details in the finishing.

Librarian Report: Statistics were handed out. Circulation numbers are down. \$350 was given in memorial money to use as we please. Jeff Wark came and worked on the public computers. Our web page is the home page. Virus protection was added. Ten children came for toddler Story Time with Jennifer Tanguay. The LaLeche League will be meeting at the library once a month. Lois is working to make it possible to renew books online. The Book Club met and had a great meeting. Megan Cole is going to make a brochure for Read ME (2 books recommended by Paul Doiron that will be read this summer). It is through the Maine Humanities Council.

Londa showed us the Library web page. She also suggested that we call the downstairs room the "Barbara Porter Room". She will ask Barbara if that is alright with her. We discussed the issue of fines for overdue books. We will be sending a statement to the town council to approve no longer collecting fines. Instead an email will go out 30 days after the due date asking for return or replacement of overdue books. The question of whether or not the library would be open during the step work was asked. Lois said that it would be depend on what the fire marshal said.

Next meeting will be April 12th at 5:00. Charlotte moved to adjourn. Meeting adjourned at 6:00.

Respectfully submitted,
Laurie Blackstone

Librarian's Report for March 2018

The website is up! Many thanks to Londa, Macey, Sydney and Julia.

The construction permits for the new steps are in the process of being completed and Adam will get them sent in to the State Fire Marshall.

Jeff Wark and his wife gave some lovely gifts to the library. A Nook, a Nook light, a keypad for an iPad and an iPad cover.

Jeff also came in and set up the public computers so that the website comes up upon starting. Thanks, Jeff.

Gene Brown volunteered to reshelve the books down stairs. He is doing a great job. Thanks, Gene.

We have had to have some maintenance work down on the furnace. I had no heat one of the cold days this March.

We need some plaques done for the computer and the new barcode scanner.
In Memory of Calvin O'Clair and In Memory of Gwendolyn McBurnie.

The La Lache League will be meeting in the Barbara Porter Room once a month on the last Thursday of the month.

Had a wonderful vacation in South Carolina with my family.

WASHBURN MEMORIAL LIBRARY MEMORIALS 2018

In memory of **Gwendolyn M. Churchill McBurnie** a gift to the memorial fund from Jeff and Kim McBurnie.

In memory of **Calvin O'Clair** the circulation scanner from Jackie O'Clair.

In memory of **Eric Thibodeau** Harry Swotter: A Harry Potter Quiz Book by Rich Jepson, The Sorcerer's Companion: A Guide to the Magical World of Harry Potter by Allan Zola Kronzek, The Unofficial Harry Potter Cookbook: From Caldron Cakes to Knickerbocker Glory by Dinah Bucholz, The Unofficial Harry Potter Insults Handbook: 101 Combacks For The Wicked Wizards and Witches In Your Life by Birdy Jones given by Aunt Jackie O'Clair.

In memory of **Alton Bragg** The Notorious Benedict Arnold by Steve Sheinkin given by the Dumont Family, Paul, Diane, Damian and Isaiah.

Circulation Statistics By Item Report Class : 02/01/2018 to 02/28/2018

| Item Report Class | Checked In | Checked Out | Renewed | In-House Use | Booked |
|------------------------|------------|-------------|-----------|--------------|----------|
| 000 - 099 | 0 | 0 | 0 | 0 | 0 |
| 100 - 199 | 0 | 0 | 0 | 0 | 0 |
| 200 - 299 | 0 | 0 | 0 | 0 | 0 |
| 300 - 399 | 1 | 0 | 0 | 0 | 0 |
| 400 - 499 | 0 | 0 | 0 | 0 | 0 |
| 500 - 599 | 1 | 0 | 0 | 0 | 0 |
| 600 - 699 | 3 | 7 | 3 | 0 | 0 |
| 700 - 799 | 1 | 0 | 0 | 0 | 0 |
| 800 - 899 | 1 | 0 | 0 | 0 | 0 |
| 900 - 999 | 7 | 4 | 5 | 0 | 0 |
| Audio Book | 4 | 4 | 5 | 0 | 0 |
| Biography | 2 | 2 | 1 | 0 | 0 |
| Collective Biography | 0 | 0 | 0 | 0 | 0 |
| Computers | 0 | 0 | 0 | 0 | 0 |
| Easy Book | 24 | 22 | 9 | 0 | 0 |
| eBook | 0 | 0 | 0 | 0 | 0 |
| Fiction | 64 | 62 | 18 | 0 | 0 |
| J Audio Books | 0 | 0 | 0 | 0 | 0 |
| J Biography | 0 | 0 | 0 | 0 | 0 |
| J Collective Biography | 0 | 0 | 0 | 0 | 0 |
| J Fiction | 8 | 11 | 1 | 0 | 0 |
| J Non-Fiction | 0 | 1 | 0 | 0 | 0 |
| Kit | 0 | 0 | 0 | 0 | 0 |
| Magazine | 6 | 7 | 0 | 0 | 0 |
| Reference | 0 | 0 | 0 | 0 | 0 |
| Undefined | 5 | 7 | 3 | 0 | 0 |
| Video | 9 | 9 | 4 | 0 | 0 |
| Total | 136 | 136 | 49 | 0 | 0 |

Circulation Statistics By Patron Report Class : 02/01/2018 to 02/28/2018

| Patron Report Class | Checked In | Checked Out | Renewed | Booked |
|-----------------------|------------|-------------|-----------|----------|
| Non-Resident Adult | 25 | 22 | 14 | 0 |
| Non-Resident Juvenile | 0 | 0 | 0 | 0 |
| Resident Adult | 96 | 102 | 29 | 0 |
| Resident Juvenile | 11 | 10 | 6 | 0 |
| Staff | 4 | 2 | 0 | 0 |
| Teacher | 0 | 0 | 0 | 0 |
| Total | 136 | 136 | 49 | 0 |

Sheet9

| Feb. 2018 | P | R | C | Mar. 2018 | P | R | C | April 2018 | P | R | C | May 2018 | P | R | C |
|-----------|-----|---|-----|-----------|---|---|---|------------|---|---|---|----------|---|---|---|
| 1 | 8 | 0 | 12 | 1 | | | | 1 | x | x | x | 1 | | | |
| 2 | 9 | 1 | 11 | 2 | | | | 2 | | | | 2 | | | |
| 3 | x | x | x | 3 | x | x | x | 3 | | | | 3 | | | |
| 4 | x | x | x | 4 | x | x | x | 4 | | | | 4 | | | |
| 5 | 6 | 0 | 7 | 5 | | | | 5 | | | | 5 | x | x | x |
| 6 | 5 | 0 | 1 | 6 | | | | 6 | | | | 6 | x | x | x |
| 7 | 6 | 0 | 9 | 7 | | | | 7 | x | x | x | 7 | | | |
| 8 | 9 | 0 | 2 | 8 | | | | 8 | x | x | x | 8 | | | |
| 9 | 13 | 0 | 2 | 9 | | | | 9 | | | | 9 | | | |
| 10 | x | x | x | 10 | x | x | x | 10 | | | | 10 | | | |
| 11 | x | x | x | 11 | x | x | x | 11 | | | | 11 | | | |
| 12 | 6 | 0 | 3 | 12 | | | | 12 | | | | 12 | x | x | x |
| 13 | 10 | 0 | 4 | 13 | | | | 13 | | | | 13 | x | x | x |
| 14 | 10 | 0 | 8 | 14 | | | | 14 | x | x | x | 14 | | | |
| 15 | 7 | 0 | 4 | 15 | | | | 15 | x | x | x | 15 | | | |
| 16 | 12 | 2 | 9 | 16 | | | | 16 | x | x | x | 16 | | | |
| 17 | x | x | x | 17 | x | x | x | 17 | | | | 17 | | | |
| 18 | x | x | x | 18 | x | x | x | 18 | | | | 18 | | | |
| 19 | x | x | x | 19 | | | | 19 | | | | 19 | x | x | x |
| 20 | 14 | 0 | 19 | 20 | | | | 20 | | | | 20 | x | x | x |
| 21 | 6 | 0 | 10 | 21 | | | | 21 | x | x | x | 21 | | | |
| 22 | 10 | 1 | 11 | 22 | | | | 22 | x | x | x | 22 | | | |
| 23 | 12 | 0 | 25 | 23 | | | | 23 | | | | 23 | | | |
| 24 | x | x | x | 24 | x | x | x | 24 | | | | 24 | | | |
| 25 | x | x | x | 25 | x | x | x | 25 | | | | 25 | | | |
| 26 | 16 | 0 | 20 | 26 | | | | 26 | | | | 26 | x | x | x |
| 27 | 16 | 0 | 8 | 27 | | | | 27 | | | | 27 | x | x | x |
| 28 | 5 | 0 | 4 | 28 | | | | 28 | x | x | x | 28 | x | x | x |
| | | | | 29 | | | | 29 | x | x | x | 29 | | | |
| | | | | 30 | | | | 30 | | | | 30 | | | |
| | | | | 31 | x | x | x | | | | | 31 | | | |
| Total | 180 | 4 | 169 | Total | | | | Total | | | | Total | | | |

Feb 17 235-5-184
 Feb 16 222-7-196

WASHBURN MEMORIAL LIBRARY MEMORIALS 2018

In memory of **Gwendolyn M. Churchill McBurnie** a gift to the memorial fund from Jeff and Kim McBurnie.

In memory of **Calvin O'Clair** a gift to the memorial fund from Jacqlyn O'Clair.

In memory of **Eric Thibodeau** gift for books about fishing, hunting and Harry Potter from Aunt Jackie O'Clair.