Washburn Memorial Library Board of Trustees Meeting February 2, 2017

Members in attendance: Linda Bourgoine, Laurie Blackstone, Charlotte Griffin, Heidi Silver, Londa Brown, Christina Maynard and Lois Walton.

Secretary's report:

Laurie passed out copies of the minutes from the last meeting. Charlotte moved to accept and Christina seconded. Motion carried.

Financial Report:

We are paid up on propane and still have \$549 left on that line item. We have \$980 in the Friends of Library fund. Keith Brown contacted the Thompson family to find out what to do with the Thompson Fund. It was set up in 1989 with \$15,000. They weren't aware of it. Barbara Porter was contacted and she thought that only the interest was to be used. The 1989 Town Report was looked at to see if there was anything about it, but nothing was found. Charlotte will ask Sylvia Fox if she knows anything since she was on the board. The library allowance was changed to \$4000 by using the excess from other line items. The dues were increased and the health insurance went up. The total budget increase was just over \$1000. Lois was able to use the fine money on a chair and large print books. The budget meeting will be on February 13th at 6:00.

Librarian's Report:

Circulation is up a little bit. We are up in usage from last January. The amount of new patrons is down a little. There were a lot of donations and memorials this year. Lois handed out material concerning Maine infonet. The download library is moving to the cloud library on March 1, 2017. She will be listening to webinars on how to use it so she can help us. Lois presented copies of a bill for high speed broadband internet at Maine's schools and libraries. They need support. We need to contact our representatives about voting on it. It is basically a bill to establish funding.

New business:

Londa suggested we put the cloud library information in the Star Herald. Lois said that she had posted it on facebook. Linda and Christina's terms are up this year.

The next meeting will be April 6, 2017 at 5:00 pm. In lieu of a March board meeting, we are encouraged to attend the annual town meeting. There will be an election of new officers at the next meeting.

Meeting adjourned at 5:40. Christina moved and Londa seconded. Motion carried.

Respectfully submitted,

Laurie Blackstone





ABOUT MAINE INFONET PARTNERS & SERVICES

NEWS & EVENTS

Maine InfoNet» The Download Library is moving to the cloudLibrary on March 1, 2017!

The Download Library is moving to the cloudLibrary on March 1, 2017!

On March 1, 2017, the Maine InfoNet Download Library will be moving to a brand new e-book and e-Audiobook platform called cloudLibrary. This will replace the Overdrive platform being used now.

Our current system, managed by Overdrive, will be turned off on February 28, 2017 and the cloudLibrary will be launched the very next day, March 1, 2017.

Once the system is live on March 1st, simply download the app for your device by going to: http://yourcloudlibrary.com/index.php/en-us/how-it-works or go to http://download.maineinfonet.org and follow the links to login via your library.

With this transition to the cloudLibrary the Download Library will continue to offer readers nearly all of the current collection of over 10,000 digital titles that are already in the Download Library plus new titles and additional copies of popular titles.

The cloudLibrary will offer patrons an App-based user experience that makes it easier to download eBooks and e-Audiobooks. The cloudLibrary App highlights the best and freshest titles in our collection, and also allows for patron customization.

Users of Kindle devices should be advised that the Kindle Fire works with the cloudLibrary, but e-ink Kindles do not

Below are some important dates for you to know, a list of Questions & Answers, and other helpful information.

Dates to Remember

Last Day for Overdrive: February 28, 2017

Launch of the Maine InfoNet cloudLibrary: March 1, 2017

Important Questions & Answers:

How do I use the new cloudLibrary system?

The cloudLibrary system is best experienced through the cloudLibrary App. Simply go to http://yourcloudlibrary.com/index.php/en-us/how-it-works and follow the directions!

You can download the app, called cloudLibrary, in the Playstore for Android devices, the App Store for Apple/ iOS devices, and the Windows Store for Windows devices. For Kindle Fire devices go to http://yourcloudlibrary.com and click on the "available on Kindle Fire" link on the right side of the page.

You can also access the cloudLibrary system using a browser by going to http://download.maineinfonet.org and logging in by selecting your library from the list provided and logging in with your library card.

What if I check out an e-book in Overdrive on February 27, how many days do I have to read?

You will have one day to read the e-book because all checkouts made through Overdrive will expire February 28th, 2017.

How much time will I have to listen to an e-Audiobook if I check it out on February 27th?

On most devices you will have one day to listen to the e-audiobook because all checkouts made through Overdrive will expire February 28th, 2017.

Will my current checkouts in Overdrive transfer to the new system on March 1st?

Checkouts that exist in Overdrive on February 28 will not transfer to the new system. However, on March 1st you can check out or place a hold on titles using the new cloudLibrary app.

Will my holds transfer to the new system?

Holds will not transfer to the new system. You should place a new hold in the cloudLibrary by downloading the app and logging in on March 1st.

I requested a title to be purchased in Overdrive. Will that transfer to the new system?

Patron requests to purchase a title(s) will not transfer to the new system. You may want to place your new request in cloudLibrary on March 1st.

What devices are compatible with the cloudLibrary app?

What devices work

- Tablets
- Laptops
- Smart Phones
- Nook readers
- Kobo eReaders
- KindleFire
- Desktop computers
- · Iphones, Ipads, Ipod Touch

What devices do not work:

- elnk Kindles
- Ipods
- Mp3 players that do not support apps

Will I be able to use my Kindle elnk reader?

Unfortunately, no. Amazon does not support the ePub format used by the cloudLibrary platform.

How can I get help once the cloudLibrary goes live on March 1st?

The cloudLibrary support site is located at: http://www.yourcloudlibrary.com//index.php/en-us/support There you can download a cloudLibrary User Guide, watch how-to videos or search for other help topics.

Why are you making this switch?

Maine InfoNet and the Maine InfoNet Board of Directors are continuously looking for opportunities to provide better services at a better value for Maine libraries. The existing Download Library received regular criticism that the system was too difficult to use. The cloudLibrary is app-based and has a simpler process to check out and download titles. Libraries in Maine that have offered both systems say the cloudLibrary is much easier for library patrons to use. Additionally, the cloudLibrary will allow more Maine Libraries to participate in the Maine InfoNet Download Library. Under the old platform, we were unable to add many types of libraries due to limitations imposed by Overdrive. Now, by switching to the new cloudLibrary, any library wishing to participate will be allowed to join. Allowing more libraries to join and participate in the Download Library translates directly into more people in Maine reading and more content being purchased — a great thing for all of us.

ABOUT MAINE INFONET

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MARVEL!
Download Library
Maine Shared Collections Strategy
(MSCS)

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This project was made possible in part by the Institute of Museum and Library Services.

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<u>Staff Login</u>

Website by RainStorm

NEW ENTRANCE

WASHBURN MEMBRIAL LIBRARY 1287 MAIN ST. WASHBURN, MAINE

,



128th MAINE LEGISLATURE

FIRST REGULAR SESSION-2017

Legislative Document

No. 256

H.P. 189

House of Representatives, January 31, 2017

An Act To Ensure Continued Availability of High-speed Broadband Internet at Maine's Schools and Libraries

Reference to the Committee on Energy, Utilities and Technology suggested and ordered printed.

ROBERT B. HUNT Clerk

R(+ B. Hunt

Presented by Representative GROHMAN of Biddeford.

Cosponsored by Senator MAKER of Washington and

Representatives: BERRY of Bowdoinham, FECTEAU of Biddeford, SHERMAN of Hodgdon, SKOLFIELD of Weld, Senator: CARPENTER of Aroostook.

SKOLFIELD of Weld, Senator: CARPENIER of Aroostook

1	Be it enacted by the People of the State of Maine as follows:
2 3	Sec. 1. 35-A MRSA §7104-B, sub-§3, ¶A, as amended by PL 2011, c. 623, Pt. B, §21, is further amended to read:
4 5 6 7	A. Limit the amount collected to no more than 0.7% \$4,200,000 annually, assessed as a percentage of retail charges for 2-way voice communications services as determined by the commission, excluding interstate tolls or interstate private line services;
8 9	Sec. 2. 35-A MRSA §7104-B, sub-§3, ¶B, as enacted by PL 1999, c. 409, §2, is amended to read:
10 11	B. Ensure that the funds are collected in a competitively neutral and equitable manner;
12 13 14 15 16 17 18 19	Sec. 3. Stakeholder group to evaluate method of collection of funds. The Public Utilities Commission, using existing resources, shall convene a stakeholder group to evaluate whether the current method of collection of funds to support the telecommunications education access fund, established pursuant to the Maine Revised Statutes, Title 35-A, section 7104-B, subsection 2, is competitively neutral, equitable and sustainable. To the maximum extent possible, the recommendations from this group must reflect consensus among the stakeholders. The Public Utilities Commission shall submit a report to the Joint Standing Committee on Energy, Utilities and Technology by January 30, 2018 that includes:
21	1. An overview of the stakeholder group's discussions;
22 23	The conclusions of the stakeholder group, including any recommended changes to the method of assessment;
24	3. Any areas in which stakeholders were unable to reach consensus;
25 26	 Changes to law, rule or policies needed to carry out an alternative to the current method of collection of funds;
27 28	A proposed timeline for implementation of an alternative to the current method of collection of funds;
29 30	6. A description of legal barriers to implementation of the stakeholder group's recommendations; and
31	7. Any other recommendations of the stakeholder group.
32 33	The joint standing committee may report out a bill to the Second Regular Session of the 128th Legislature related to the report.

SUMMARY

2	This bill changes the limit on the amount collected on prepaid wireless
3	telecommunications service from a percentage to a flat amount. This bill also requires
4	the Public Utilities Commission to convene a stakeholder group to evaluate and provide
5	recommendations regarding the method of collection of funds to support
6	telecommunications access at libraries and public schools. The commission is required to
7	report to the Joint Standing Committee on Energy, Utilities and Technology by January
8	30, 2018, and the committee is authorized to submit a bill based on the report.

1

The Maine School and Library Network

What is the Maine School and Library Network (MSLN)?

- MSLN is a consortium formed by the Maine Department of Education, the Maine State Library, the State of Maine's Office of Information Technology and the University of Maine System that provides low cost high speed broadband connections and related services to 950 schools and libraries in the state of Maine.
- By using a centralized procurement and contracting with private providers, MSLN provides connectivity over fiber-optic cables at 100 Mbps and up to 1 Gbps speeds to almost every school in Maine.
- MSLN has received national recognition for the level and cost effectiveness of the connectivity it
 provides Maine schools and libraries. Maine is ranked in the top five in the nation in classroom
 connectivity.

How is MSLN Funded?

MSLN is funded through a combination of state and federal funding:

- o 40% of the cost of MSLN is covered by the Maine Telecommunications Education Access Fund (MTEAF), which is assessed against telecommunications providers in Maine based on the percentage of charges for intrastate calls. Each year the Maine Public Utilities Commission reviews and approves the budget for the MSLN pursuant to 35-A M.R.S. § 7104-B.
- o 60% of the cost of MSLN is covered by the FCC's E-Rate program, which provides partial reimbursement for schools and libraries for telecommunications and internet access. E-Rate is funded through contributions collected from telecommunications service providers through the federal Universal Service Fund.

Why does MSLN matter?

- The affordable, reliable and fast broadband access the MSLN provides schools is now essential to
 providing basic educational services. Online testing, cloud services, distance learning and a shift to
 online educational content make reliable, fast, low-latency connectivity a requirement for learning in
 Maine schools. MSLN enables schools to bring resources, such as experts and activities, into their
 classrooms to provide learning in areas that would otherwise be unserved.
- Providing this essential access at a deep discount allows school districts to use taxpayer funds for other educational needs.
- Because of Maine's lack of broadband investment, the connections MSLN provides to public libraries are often the only high speed internet connection available in many rural communities. These connections also save libraries (and by extension, taxpayers) money by allowing them to access shared online resources.

Why is MSLN in jeopardy?

- The state funding supporting MSLN is shrinking. Since 2010, total in-state telephone revenue subject to the MTEAF assessment has declined by an average of 6% a year, and the trend is accelerating. The assessment is limited by statute to .7 % of in-state voice revenue, so as this pie shrinks, so does the slice used to fund the MSLN.
- In FY 2012, the MTEAF assessment generated \$4.2 million of MSLN's approximately \$9 million budget. In FY 2016, this assessment generated just \$3.1 million. Less state funds means less federal funds: for every \$1.00 of lost MTEAF funding, MSLN loses \$2.57 of federal money.

• The decline in funding is primarily due to two factors: 1) the decline in use of landline telephone service; and 2) the shift of wireless revenue from voice (which is subject to the assessment) to data/text (which is not).

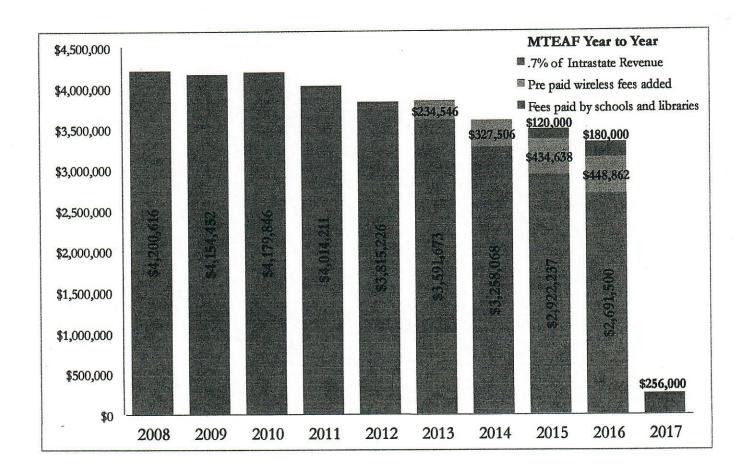
To counteract this decline, in 2013 MSLN began assessing schools a \$1 per student charge, which generates \$180,000 per year. In 2016, the Council began assessing libraries using a tiered system that

collects \$76,000 annually.

Imposing higher participation fees on schools and libraries could raise more funds, but is likely to
create a death spiral for MSLN. In urban areas that have multiple broadband providers in their
communities, schools and libraries facing higher fees may leave MSLN to pursue lower cost
connections. Without these urban schools and libraries, the consortium's buying power would be
weakened, and the cost of connecting rural schools and libraries will significantly increase.

What is the proposed solution?

- The MTEAF statute could be changed to specify a set amount to be collected to support MSLN, rather than capping funding at a percentage of revenues that vary over time. The actual percentage would be adjusted each year to ensure collection of this amount. We recommend using the 2012 budget amount of \$4.2million per year as a cap. MSLN's budget would remain subject to review by the PUC.
- This legislation also includes a request that the PUC investigate alternative ways to collect this funding: many telecommunications providers believe the current method places an inequitable burden on landline providers.





Lois Walton < Ifwwml@gmail.com>

[MELIBS-L] Your support required for MSLN and important legislation

4 messages

Jeff Cabral <jcabral@mcarthur.lib.me.us>
Reply-To: Jeff Cabral <jcabral@mcarthur.lib.me.us>
To: MELIBS-L@lists.maine.edu

Wed, Feb 1, 2017 at 3:20 PM

Good afternoon all,

Let me say first that if you have questions on this email or the legislation referred to herein, please direct them to Jamie Ritter or Janet McKenney at the Maine State Library.

I'm writing to ask you to support legislation offered by my local legislator, Representative Martin Grohman of Biddeford, to help correct the decline in funding for the Maine School and Library Network.

Representative Grohman has worked closely with a number of constituents, from me personally to the Public Advocate's Office, Department of Education, Maine State Library, Networkmaine and more. He has crafted a piece of legislation with the support of bi-partisan Senators and Representatives. While there may be tweaks to the way the legislation is written to make the assessment more equitable to all types of broadband providers in Maine, the first solid draft can be found here.

LD 256

http://www.mainelegislature.org/legis/bills/getPDF.asp?paper=HP0189&item=1&snum=128

As we all know, members of the Maine Legislature need to hear your voice, and I hope Representative Grohman's bill does get approved. This issue is local to all of us, and we need to be heard to share our stories as to how valuable MSLN is.

Here's how all of us can help:

1. Talk to your local legislators and share with them this fact sheet about MSLN and how the MTEAF fund has declined. This link will take you to the document located on the Maine State Library's repository page:

http://digitalmaine.com/ld_docs/32/

- 2. Make sure your individual library patrons and your library's Board of Directors and/or local selectmen/Council know about MSL and the declining MTEAF revenue.
- 3. If you have a legislator who sits on the Energy, Utilities, and Technology Committee then you must reach out to them directly. Their names, towns, and email addresses are here:

http://legislature.maine.gov/committee/#Committees/EUT

4. If you have a legislator who sits on the Education and Cultural Affairs Committee, then you must reach out to them directly. Their names, towns, and emails addresses are here:

http://legislature.maine.gov/committee/#Committees/EDU

5. Unless rescheduled, on Tuesday, February 14, the Energy, Utilities, and Technology Committee will take up this

legislation and hear testimony about it. I will be testifying in support of this legislation as will Jamie Ritter our State Librarian. You too should be at the hearing if you can in order to show your support -- and possibly offer very brief testimony in support of Representative Grohman's bill.

Finally, I have copied below an OpEd article that Representative Grohman has written and will run in our local paper, the Journal-Tribune, this Friday. You too, can share this article written by him and you can tell your own stories as to how valuable our internet connectivity is to our community.

Thanks in advance to everyone for your support.

Legislation Needed to Protect the Maine School and Library Network

Imagine taking on a job search today without the internet. Or looking for a new home or apartment. Even if you have internet on your phone, that's hard to do - let alone advancing your career by taking an online class or working remotely. And consider our schools - how important is it for students today to have access to high speed internet?

Yet access to all of those opportunities is publicly available, thanks to the Maine School and Library Network (MSLN), which has brought internet access to every school and library in Maine since 1996. Even as it is sometimes taken for granted, the Maine School and Library Network really is the jewel of Maine's broadband internet.

And this is not dial up. MSLN features some of the fastest speeds around. That's right - nearly every school and library in Maine can boast of 100 megabits per second symmetrical internet with many connecting at 1000 megabits per second. Typical home and business internet speeds are much slower, especially on the upload side. And at our schools, with hundreds of students using the service, that speed is even more important.

Reached at McArthur Library in Biddeford, Library Director Jeff Cabral said: "MSLN connectivity is the backbone to everything we do and ongoing sustainable funding for this would be of paramount importance. So many individuals rely on our public internet connection every day."

But the MSLN is not just for larger cities like Biddeford - it also reaches the smallest towns, providing internet access to approximately 950 schools and libraries statewide.

For example, the very beautiful town of Weld, located in our western mountains region, is in a rural area without high speed internet. The high speed wifi makes the library a vital entity and a critical part of the community.

However, funding for MSLN is declining. State funding comes from the Maine
Telecommunications Education Access Fund, which is supported by a fixed surcharge on in-state calls. These
state funds are augmented by a federal contribution from the FCC's E-Rate program - created by Senator
Olympia Snowe - with a more than 2 to 1 match. As times change, and Mainers make fewer phone calls (and use
more text and data), the revenues supporting MSLN have declined. We need to find a new, stable source of
funding that responds to these changes. I've submitted legislation to do just that.

The MSLN is an immense bargain, reaching our entire state and providing connectivity in schools and libraries for Mainers from all walks of life: students, job seekers, and seniors, in rural areas and cities, for only \$4 million a year. Won't you join me in supporting this important legislation to provide a stable funding source for this critical program?

Thanks everyone, Jeff

Jeff Cabral Library Director

Circulation Statistics By Item Report Class: 01/01/2017 to 01/31/2017

	Checked	Checked	D	In-House	Booked
Item Report Class	In	Out	Renewed	Use	Dooned
	0	0	0	0	0
000 - 099	109 2 1	0	B 10 1 15	0 .	0
100 - 199	0	3	0	0	0
200 - 299	1	0	0	0	0
300 - 399	Ô	0	0	0	0
400 - 499	ĭ	1	6	0	. 0
500 - 599	5	8	-1	0	0
600 - 699	0	4	0	0	0
700 - 799			0	0	0
800 - 899		2	1 1	0	0
900 - 999	3	15	8	0	0
Audio Book	18	2	. 2	0	0
Biography	3	0	0	0	0
Collective Biography	0	0	0	0	0
Computers	0	100	2	0	0
Easy Book	99	0	0	0	0
eBook	0		12	0	0
Fiction	65	62	0	0	0
J Audio Books	N 161 0	0	0	0	0
J Biography	5 0	0	0	0	o o
J Collective Biography	. 0	0	0	0	0
J Fiction	15	13	3, 16	0	0
J Non-Fiction	6	9		0	0
Kit	0	0	0	0	0
Magazine	15	14	0	0	_
Reference	. 0	0	0	0	0
Undefined	6	4	0	. 0	163 63 0
Video	18	13	4	0	0
Total	257	251	39	0	0

Print

http://washburnmemorial.booksys.net/libs/wml/Report?field0=CircSt...

Circulation Statistics By Patron Report Class: 01/01/2017 to 01/31/2017

Patron Report Class	Checked In	Checked Out	Renewed	Booked
Non-Resident Adult	37	38	13	0
Non-Resident Juvenile	0	0	0	0
Resident Adult	147	147	21	0
Resident Juvenile	66	60	4	0
Staff	3	4	1	0
Teacher	4	2	0	0
Total	257	251	39	0

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2	X	x	х	2	7	0	12	2	14		o	9	2	Х	X	X	2	
3	30	C	37	3	18	0	18	3	X	X	1	X	3	20	1	11	3	
4	21	C	23	4	20	0	12	4	Х	X	1	X	4	10	0			X
5	15	1	39	5	X	Х	Х	5	9		0	12	5	18	1			X
6	37	C	36	6	x	X	Х	6	25		0	17	6	18	1	12	6	
7	18	(11	7	21	0	30	7	11		0	19	7	-	X	Х	7	
8	х	X	X	8	18	1	16	8	0		0	0	8		X	Х	8	
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24) 40		X	X	х	24		X		X	24	14	C	_	24	2
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26) 10		X	X	X	26					26	10			26	X
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350.0	302.05	350.00	317.70	300.00	273.22	250.00	05-05 Library Supplies
200.0	80.84	200.00	177.03	250.00	238.08	250.00	05-02 Office
100.00	73.33	100.00	48.09	100.00	32.23	100.00	Supplies 05-01 General
/25.0	801.92	725.00	629.58	725.00	713.45	925.00	Maintenance
225.00	210.00	225.00	210.00	225.00	210.00	225.00	04-07 Garbage Disposal
500.00	591.92	500.00	419.58	500.00	503.45	700.00	04-01 General
300.00	269.93	300.00	2/6.63	300.00	251.07	300.00	Communications
300.00	269.93	300.00	276.63	300.00	251.07	300.00	03-03 Telephone
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4,375.00	3,462.34	4,625.00	3,956.81	4,875.00	4,639.52	5,475.00	Utilities
775.00	758.28	775.00	758.28	775.00	758.28	775.00	02-05 Water & Sewer
2,500.00	1,793.27	2,750.00	2,187.70	3,000.00	2,885.77	3,600.00	02-02 Heat
1,100.00	910.79	1,100.00	1,010.83	1,100.00	995.47	1,100.00	02-01 Electricity
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36,872.00	33,130.09	35,880.00	33,803.57	35,437.00	24,776.74	25,183.00	Salary/Benefits
120.00	115.00	115.00	117.00	117.00	117.00	117.00	01-95 Workers Compensation
12.00	0.00	50.00	0.00	100.00	8.00	126.00	01-94 Unemployment Compensation
1,400.00	1,297.09	1,400.00	1,318.52	1,415.00	1,312.43	1,440.00	01-93 Social Security
330.00	303.52	330.00	308.65	330.00	307.20	340.00	01-92 Medicare
12,400.00	10,394.23	11,375.00	10,693.40	10,715.00	1,763.86	0.00	01-90 Health Insurance
1,450.00	756.50	1,450.00	986.00	1,600.00	888.25	2,000.00	01-17 Assistant Librarian
21,160.00	20,263.75	21,160.00	20,380.00	21,160:00	20,380.00	21,160.00	alary/Benefits 01-16 Librarian
							ept: 70 Library

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parm	PM
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Custom Budget Report

Expense

2017 Initial			0.00		320.00	100.00	200.00	4,000.00	1,700.00	6,350.00		300.00	300.00	49,572.00	1
2016 VTD	2		0.00		250.00	100.00	185.00	3,857.85	1,690.00	6,082.85		287.40	287.40	44,490.75	
2016 Budget	Danna		0.00		250.00	100.00	350.00	3,500.00	1,700.00	5,900.00		300.00	300.00	48,380.00	
2015	Actual		0.00		250.00	98.00	215.60	3,547.62	1,690.00	5,801.22		252.85	252.85	45,263.48	
2015	pnager		0.00		250.00	100.00	350.00	3,250.00	1,700.00	5,650.00		300.00	300.00	47,937.00	
2014	Actual		0.00		250.00	100.00	330.00	3,359.24	1,690.00	5,729.24		211.79	211.79	36,865.34	
2014	Buager		20.00		250.00	100.00	350.00	3,250.00	1,700.00	2,650.00		300.00	300.00	38,483.00	
*		ept: 70 Library CONT'D	Equipment	dministrative Costs	08-02 Dues & Subscriptions	08-04 Postage	08-05 Training	08-09 Library Allowance	08-14 Technical Support	Administrative Costs	liscellaneous	99-03 Special Events/Activities	Miscellanella	Ibrary	T.

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J. J. J.