# WASHBURN MEMORIAL LIBRARY

#### **BOARD OF TRUSTEES**

# **FEBRUARY 13, 2020, MEETING NOTES**

Present were: Rita Kingsbury, Londa Brown, Christina Maynard, Charlotte Griffin, Beverly Turner, Donna Turner--Town Manager, and Lois Walton--Librarian.

Chairperson, Rita Kingsbury, called the meeting to order at 5:05 p.m.

<u>Secretary's Report</u>: Bev read the minutes from the January 16, 2020, meeting. Londa made a motion to accept the minutes as presented. Christina seconded the motion; so voted.

<u>Financial Report</u>: No financials were reviewed, as we just had the Budget Committee Meeting on Monday, February 10.

<u>Librarian's Report</u>: The librarian's report regarding patrons, circulation, and computer usage was reviewed. Lois indicated that computer usage was down. Lois also presented a list of memorials for 2019 together with information for the town report.

# Old Business:

- A. Ye Olde Book Shoppe is still open during library hours. We have taken in a little money during the past month or so.
- B. We have now received notice of approval for the 501(c)(3) status as discussed at last month's meeting.
- C. The next King grant application is due in June. Londa has things lined up so that we can submit the application for funding for the new Children's Section. She has been working on the physical part of things. Erica McCrum, the Maine Community Foundation representative in the County, is planning to set up a meeting regarding programming and use of the grant funds.
- D. As discussed in past meetings, some furniture will need to be moved in order to set up the new Children's Section. If the men from the Town

- departments are not able to do this, Rita will talk to Don Hanson about having his students do it. Either way we will wait for better weather.
- E. The short book rack that is almost empty downstairs needs to be taken down. We will try to sell this for \$50.00.
- F. A discussion was again held regarding programming services, and the following ideas were mentioned:
  - --Courtney Howe will do a craft day one Saturday per month
  - --Jim Cray—maybe he would teach fly tying
  - --Robert Hohmann—would do some computer, Excel, etc. teaching
  - -- Maybe a middle school or high school book club
  - --Gary Cole may be willing to teach some painting when he gets back

# **New Business:**

We need to give some consideration to someone else to work in the library. Londa and Rita are not always available to fill in. We may need to get someone in addition to Janet to work part time as needed.

We need to consider changing the time of our meetings to accommodate some work schedules. Londa made a motion to change our meeting times from 5:00 p.m. to 5:30 p.m. Christina seconded the motion; so voted.

The next meeting will be held on Thursday, March 5, 2020, at 5:30 p.m.

At 5:55 p.m. Londa made a motion to adjourn the meeting. Christina seconded the motion; so voted.

Respectfully submitted,

Beverly Turner, Secretary

# Washburn Memorial Library Library Board Agenda February, 13, 2020

✓ Secretary's Report ✓ Treasurer's Report ✓ Librarian's Report

# Old Business:

- Report of Ye Olde Book Shoppe activity since our last meeting
- ▶ Update our 501(c)(3) status
- Update on grant writing steps towards a new Children's Section.
- Movement furniture within the museum from
- Taking down the book rack
- Discussion of library programming services

#### New Business

- Revisit the need for a substitute and training for that person
- Additional items of business?
- Date of the next meeting March 5 suggested

#### **Current Board Members**

## Appointed Annually:

Perham Bev Turner Wade Heidi Silver

## Appointed for 3-yr terms by Washburn Town Council:

Expiring 2020

Laurie Blackstone

Christina Maynard

Expiring 2021

Rita Kingsbury

Charlotte Griffin

Expiring 2022

Gary Cole Londa Brown

## Washburn Memorial Library 2019 Annual Report to the Town of Washburn

Hours: Tuesday: 1-7; Wednesday - Friday: 10-4:30, Saturday: 9-12

Every corner of the Washburn Memorial Library is being used and enjoyed. The building provides space for the Girl Scouts to meet, the knitters from the Knitting Studio to knit, the toddlers to hear a story and do some crafts during Toddler Story Time, elementary and high school students to come for a Saturday craft time, the book club to meet, the Summer Reading Program children to learn more about space, first time computer people to begin to feel comfortable with using a computer, and the Lego group to explore the amazing versatility of LEGO. The WML attendance in 2019 is estimated at over 4,500 visits. The Barbara Porter Room had over 700 people use that beautiful room this last year! You can visit our library website at <a href="https://www.washburnlibrary.com">www.washburnlibrary.com</a> to keep current with what is happening at the library. Our Facebook page is also a great place to visit.

Library services are free and include high-speed Internet access, computer use, Maine Digital Library, iPads, community events, CloudLibrary with library card, Toddlers Story Time, HertitageQuest or Ancestry Library to explore your background, and OPAC (online public access catalog) to search for your favorite read or movie.

Ye Olde Book Shoppe became a source of revenue for the library through shoppers generous donations. It is regularly open Tuesday evenings while the knitting ladies are meeting and anytime during the day that the library is open. The Board of Trustees has done a great job of keeping it updated and in order for your shopping pleasure. The money from the book store is going toward a new children's area. The Saturday during August festival saw over 60 people shopping.

The Lego grant provided the library with money to purchase enough Lego pieces to offer a Lego group for children from grades 4, 5, and 6. In cooperation with Marcie from the rec center, this group enjoyed the adventure of LEGO. Thanks to Marcie and the teenagers who helped her during the 6 weeks that this program ran. The United Way of Aroostook provided each student with set Lego set upon completion of the six weeks.

In preparation for the Summer Reading Program several of the elementary classes came to visit the library. SRP ran for 5 weeks with Emerson Turner and friends facilitating a weekly get together for those children participating. SRP revolved around space. Those who completed the program were eligible for some great prizes, a Nook, an iPad keyboard and an iPad cover. Eight children took part in this program.

In the fall all the lights were replaced with LED lights which have really brightened up the building. A heat pump was installed where the air conditioner was. Both of these projects will hopefully lower our electricity and heating bills. Jared Leadbetter from the State library came and installed a device that will count every time someone logs on to ourWiFi. It will be a useful tool for reporting to the state and help the library continue to receive its WiFi connection.

Girl Scouts met 25 times during the year with an average of 6 girls attending. Toddler Story Time met 17 times with an average of 6 children attending. Thank you to Laura Hale and Courtney Howe for facilitating this program. The Knitting Studio began meeting Tuesday evenings with an initial group of 14 women and children. This group continues to meet weekly. The book club met during the winter months and disbanded in the summer from lack of interest. The Lego group met for 6 weeks in the spring with 8 children participating. Thank you to Marcie and several high school volunteers for making this program so much fun. Mrs. Sines 1st grade class has been coming monthly to the library since school started up again this fall. The students get to browse the library for books of their choice and have a story.

The library had 3, 819 patron visits and 2, 649 people who logged on to use the computers' internet. Weeding and inventory continue. 644 items were adding to the collections. 3,466 items were deleted from the collections. The current number of items in the library are 17,202. During the year 2,478 items were checked out by the patrons.

This fall the board decided to change the hours the library was open. The new hours are at the top of the page. We have received our 501(c)3 status which allows us to apply for some grants that otherwise we would be missing out on. The library will be applying for another Stephen King grant to help with getting the new childrens' area complete.

Thanks to the board and many, many volunteers who make the library a vital part of our community.

Respectfully submitted,

Lois Walton

#### WASHBURN MEMORIAL LIBRARY

## **BOARD OF TRUSTEES**

# **JANUARY 16, 2020, MEETING NOTES**

Present were: Rita Kingsbury, Londa Brown, Laurie Blackstone, Christina Maynard, Heidi Silver, Beverly Turner, Donna Turner--Town Manager, and Lois Walton--Librarian.

Chairperson, Rita Kingsbury, called the meeting to order at 5:00 p.m.

<u>Secretary's Report</u>: Bev read the minutes from the December 12, 2019, meeting. Laurie made a motion to accept the minutes as presented. Londa seconded the motion; so voted.

<u>Financial Report</u>: The financials were reviewed through December 31, 2019, and there are three lines that are over budget as of today. The proposed 2020 budget was also reviewed by the Board. A few changes were suggested for this budget. Londa made a motion to accept the financial reports as presented. Laurie seconded the motion; so voted. The Budget Committee Meeting will be held on Monday, February 10, 2020, at 6:00 p.m.

<u>Librarian's Report</u>: The librarian's report regarding patrons, circulation, and computer usage was reviewed. Lois also presented a list of memorials for 2019.

# Old Business:

- A. Ye Olde Book Shoppe is still open during library hours. Everything has been reorganized and alphabetized.
- B. We have now received notice of approval for the 501c3 status.
- C. The next King grant application is due in June. Londa has things lined up so that we can submit the application at that time.
- D. The books which have been weeded out have now been moved from the basement of the library to the Salmon Brook Historical Society for storage for the winter.

- E. As discussed in past meetings, some furniture will need to be moved in order to set up the new Children's Section. Rita will talk to Don Hanson about having his students do this.
- F. A new gate has been purchased and installed at the top of the stairs.

# New Business:

We have received a quote from P.C. Woodworking in the amount of \$3,120.00 for 3 maple book shelves for the Children's Section. Londa made a motion to purchase these 3 units as quoted so that we can get the new Children's Section under way. Laurie seconded the motion; so voted. We can use money from the King Grant and the Book Shoppe to purchase these.

There are some programs going on at the library. Marcie Barbarula is going to do another Lego program and Courtney Howe will be doing craft times once a month. One was held in November of 2019 to make Christmas crafts, and that was well attended.

The price for the webpage through Wix.com has increased from \$168.00 per year to \$204.00 per year. Londa made a motion to discontinue our own website and join the town's with links between the two. Laurie seconded the motion; so voted. Donna will check to see about adding this to the town's website.

The next meeting will be held on Thursday, February 6, 2020, at 5:00 p.m.

At 6:15 p.m. Bev made a motion to adjourn the meeting. Christina seconded the motion; so voted.

Respectfully submitted,

Beverly Turner, Secretary

# Circulation Statistics By Item Report Class: 01/01/2020 to 01/31/2020

Item Report Class	Checked In	Checked Out	Renewed	In-House Use	Booked	
000 - 099	2	1	1	0	0	
100 - 199	1	0	1	0	0	
200 - 299	5	2	2	0	0	
300 - 399	3	3	1	0	0	
400 - 499	0	0	0	0	0	
500 - 599	2	0	5	0	0	
600 - 699	4	7	4	0	0	
700 - 799	2	2	2	0	0	
800 - 899	0	0	0	0	0	
900 - 999	4	3	2	0	0	
Audio Book	2	0	0	0	0	
Biography	4	3	0	0	0	
Collective Biography	0	0	0	0	0	
Computers	0	0	0	0	0	
Easy Book	72	59	10	0	0	
eBook	0	0	0	0	0	
Fiction	83	88	7	0	0	
J Audio Books	0	0	0	0	0	
J Biography	4	0	0	0	0	
J Collective Biography	0	0	0	0	0	
J Fiction	31	23	1	0	0	
J Non-Fiction	16	12	0	0	0	
Kit	0	0	0	0	0	
Magazine	12	8	0	0	0	
Reference	0	0	0	0	0	
Undefined	0	2	1	0	0	
Video	11	12	6	0	0	
Total	258	225	43	0	0	

# Circulation Statistics By Patron Report Class: 01/01/2020 to 01/31/2020

Patron Report Class	Checked In	Checked Out	Renewed	Booked	
Non-Resident Adult	66	62	4	0	
Non-Resident Juvenile	2	0	0	0	
Resident Adult	127	135	38	0	
Resident Juvenile	49	18	1	0	
Staff	0.	0	0	0	
Teacher	14	10	0	0	
Total	258	225	43	0	

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1	28	8	3	14		0	10		8	x	X		X	8	3	4	0		3	
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# Washburn Memorial Library Memorials 2019

In memory of Joyce Fox Birds and Blooms Magazine given by Rita Kingsbury.

In memory of **Jessie and Jeremy Fox** <u>Tacky and the Emperor</u> by Helen Lester, <u>I Will Never Not Ever Eat a Tomato</u> by Lauren Child and <u>Beware of the Storybook Wolves</u> by Lauren Child given by Rita Kingsbury.

In memory of **Dana McHatten** <u>The Week-by-Week Vegetable Gardner's Handbook: Make the Most of Your Growing Season</u> by Jennifer Kujawski and <u>Preserving Summer's Bounty</u> by Rodale Food Center given by Ellsworth and Dolores Woodman.

In memory of Fred Clayton The Power of Habit: Why We Do What We Do in Life and Business by Charles Duhigg given by Ellsworth and Dolores Woodman.

In memory of Mrs. Frederick (Lila) Martin Proof of Guilt, A Fine Summer's Day, A Question of Honor and A Pattern of Lies by Charles Todd given by Harold Marr.

In memory of Bruce Turner Car and Driver Magazine given by Burrells Luce.

In memory of Gwen and Gary McBurnie gift to the memorial fund from Jeremy McBurnie.

In memory of Eric Thibodeau The Invisible String by Patrice Karst, I Miss You: A First Look at Death by Pat Thomas and When I'm With Jesus: For any Child with a Loved One in Heaven by Kimberly Rae given by Jackie O'Clair

In memory of **Eugene B. Brown Sr.**, a garden bench, given by Kay Brown, Gene & Londa Brown, Vicki & Deryle Sponberg, Cheryl & Winston Shenkle, Joanne & David Lavway, and Brenda Turner.

In memory of Nada Theriault Return to Moose River by Earl Brechlin given by Gene and Londa Brown.

In honor of Courtney Howe Hector and Hummingbird by Nicholas John Frith given by Lois Walton.

In memory of Elizabeth Sines Lifesize by Sophy Henn given by Sarah and Isaac Sines.

In memory of Ellen Tarr, Tales from a Not So Fabulous Life, Tales from a Not So Talented Pop Star, Tales from a Not So Graceful Ice Princess, Tales from a Not So Smart Know It All, Tales from a Not So Happy Heart Breaker, Tales from a Not So Glam TV Star, Tales from a Not So Happily Ever After, Tales from a Not So Dorky Drama Queen, Tales From a Not So Friendly Frenemy, and Tales from a Not So Happy Birthday by Rachel Renee Russell given by David and Nancy Tarr.

In memory of **Graydon "Buck" Buckingham**, monetary gift to the memorial fund from Kimberly and Shawn Cote and James R. Conant.

In memory of Dale Rossignol given by Falicia Rossignol:

The Complete Red Green Series 15 seasons

The Three Stooges Collection- Curly Classics, Spook Louder, All the World's a Stooge

The Three Stooges Collection 2- Three Smart Saps, Cops and Robbers, G.I. Stooge

Married with Children Seasons 1-11

Buck

The Greater Glory

The Animal,

The Road Fury Collection- Population Z, Cyber Vengeance, Steel Frontier, Defcon 2012, Delirium

Walk the Line

Return to Lonesome Dove

Airbud Spikes Back, Airbud Seventh Inning Stretch

Duck Dynasty Season One

Duck Dynasty Season Two

Guns- The Evolution of Fire Arms

Fantasy and Action 6 movies- Beastmaster, Beowulf, Dragon Quest, Midnight Chronicles, Merlin & the War of the Dragons, Warriors of Virtue

10 Action Movies

Treasure Raiders, Fast Track, Hellbinders, Universal Squadrons, Distortion, Recon, Payback, This Thing of Ours, Good Girl Bad Girl, Mad Bad

Fantasy Collection- Merlin the Return, the Sorcerer's Apprentice, Merlin's Apprentice, The Magic Sword

Fantasy Pack- Merlin & The War of the Dragons, King Arthur- the Young Warlord, the Excalibur Kid, Sword of Lancelot

Law Abiding Citizen

Tom Clancy's Netforce, Terminal Countdown, Crash Dive, Hangmen, Code Name Dancer, The President's Plane is Missing, Infinite Justice, My little Assassin, A Perfect Get Away

Rescue Adventures Collection- The Legend of Cougar Canyon, George!, Night of the Wolf, Poco: Little Dog Lost, Toby McTeague

Western Collection- Santana Killed Them All, Holy Water Joe, Buffalo Bill, Dig Your Grave: Santana is Coming, After Harvest

4 Family Classics- Lost in the Barrens, Rugged Gold, Pony Express Rider, Baker's Hawk The Net

Touched

In memory of **Timothy Humphrey**, <u>Surrender</u>, <u>New York</u>, <u>Killing Time</u> and <u>The Italian Secretary</u> by Caleb Carr given by Jane Humphrey.

In memory of Joyce Fox Birds and Blooms Magazine given by Rita Kingsbury.

In memory of Jessie and Jeremy Fox, Read, Learn & Create—The Nature Craft Book by Clare Beaton, Backyard Birds (Field Guides for Young Naturalists by Karen Stray Nolting, National Geographic Kids Bird Guide of North America, Birdwatching for Kids by George H. Harrison and 100 Facts Birds by Jinny Johnson given by Rita Kingsbury.

In honor of Shawn D. Nichols, Nichols by Shawn D. Nichols given by Camille Charette Doebener.

In memory of **Doug Everett**, Where Do Diggers Sleep at Night? By Brianna Caplan Sayres and <u>The Little Snowplow</u> by Lora Koehler given by David and Tammi Easler.

#### **Book Donations 2019**

#### Christina Maynard

Santa Fe Edge by Stuart Woods Likely to Die by Linda Fairstein Romance by Ed McBain

#### **Tiffany Dubois**

Barney's Great Adventure VHS

#### **Beverly Knowles**

Salt to the Sea by Ruta Sepetys

We Were the Lucky Ones by Georgia Hunter

Major Pettigrew's Last Stand by Helen Simonson

The Pioneer Homes of Washburn Maine by William Tasker

A Portrait of Maine by Chenoweth Hall

The A.D. Chronicle by Brock and Bodie Thoene

First Light

Second Touch

Third Watch

Fourth Dawn

Fifth Seal

Sixth Covenant

Seventh Day

Eighth Shepard

Ninth Witness

Tenth Stone

Eleventh Ouest

Twelfth Prophecy

Zion Legacy by Brock and Bodie Thoene

Jerusalem Vigil

The Jerusalem Schrolls

Thunder from Jerusalem

Jerusalem's Heart

Stones of Jerusalem

Jerusalem's Hope

Jersusalem Chronicles by Brock and Bodie Thoene

When Jesus Wept

Take This Cup From Me

Behold the Man

The A. D. Scrolls by Brock and Bodie Thoene

The First Stone

Twilight of Courage by Brock and Bodie Thoene

Zion Covneant by Bodie Thoene

Jerusalem Interlude

Danzig Passage

Warsaw Requim

Shiloh Legacy by Bodie Thoene

In My Father's House

A Thousand Shall Fall

Say to This Mountain

Still Life by Louise Penny

#### Jackie O'Clair

I Wasn't Ready to Say Goodbye by Brook Noel and Pamela D. Blair
Getting to the Other Side of Grief by Susan J. Zonnabelt-Smeenge R.N. Ed. D. and Robert C. DeVries, D.Min.Ph.D.
Finding Your Way After Your Spouse Dies by Marta Felber
A Decembered Grief by Harold Ivan Smith
The Life-Changing Magic of Tidying Up by Marie Condo
Spark Joy by Marie Condo

#### The Libra Foundation

Missing Bones by Phyllis J. Perry
Remarkable Minds by Pendred E. Noyce
Seeking the Snow Leopard by Jon Miceler
Mosquitoes Don't Bite Me by Pendred E. Noyce
The Perilous Case of the Zombie Potion by PendredE. Noyce
The Baffling Case of the Battered Brain by Pendred E. Noyce
The Vicious Case of the Viral Vaccine by Pendred E. Noyce
The Confounding Case of the Climate Crisis by Owen R. Liu
The Contaminated Case of the Cooking Contest by Peter Y. Wong and Penred Noyce
Gasparilla's Gold by Sandra Markle

#### Maine State Library

Islandborn by Junot Diaz Irving Berlin by Nancy Churnin Elbow Grease by John Cena Rice from Heaven by Tino Cho The Forever Tree by Teress Surratt and Donna Lukas

#### Treat Memorial Library

Maze Master by Kathleen O'Neal Gear

#### Cary Medical Center

I'm Still Here: A New Philosophy of Alzheimer's Care by John Zeisel
The 36-Hour Day by Nancy L. Mace and Peter V. Rabins
Dementia Beyond Drugs by G. Allen Power, MD
Learning to Speak Alzheimer's by Joanne Loenig Cost
There's Still a Person in There. The Complete Guide to Treating and Coping with Alzheimer's by Michael Castleman,
Matthew Naylons and Dolores Gallagher-Thompson
Challenging Behaviors in Dementia Care DVD
In-Home Dementia Care: Tips and Techniques DVD

#### Sandra Flewelling

I Spy Extreme Challenge I Spy Treasure Hunt

#### Lindley Hadley

Tuesday's With Morrie by Mitch Albom The Color of Magic by Terry Pratchett American Gods by Neil Gaiman

#### **Bob Fitzmaurice**

Felix Eats Up by Rosemary Wells Raj and the Best Day Ever! By Sebastien Braun A New Home by Tania de Regil

#### Laura Hale

Kitty Kat, Kitty Kat, Where Have You Been by Russell Pinter

#### **Nicol Sponberg**

You are Free, Be Who You Already Are by Rebekah Lyons Mosaic by Amy Grant BOB Books by Scholastic

#### Millie Bennett

2014 - 2018 Salmon Brook Historical Society Quilt Show and Tea

#### Courtney Howe

Puppy Dog Pals DVD

#### Keith Brown

Massacre at Sand Creek by Gary L. Roberts

#### **AMHC**

My Body Is Special and Belongs to Me! By Sally Berenzweig and Cherie Benjoseph Let's Talk About Body Boundaries, Consent and Respect by Jaynene Sanders Who Has What? All About Girl's Bodies and Boy's Bodies by Robie H. Harris

## Fryeburg Public Library

Say Goodbye by Lisa Gardner Live to Tell by Lisa Gardner

#### Louise Cole

The Marsh King's Daughter by Karen Dionne

#### Gene and Londa Brown

Among the Shadows by Bruce Robert Coffin

#### **David Rand**

Constellations by Govert Schilling

#### Kathy St. Jean

The Dumb Bunnies Easter by Dav Piltery
The Itsy Bitsy Spider by Scholastic
My Loose Tooth by Stephen Krensky
Puppy Birthday to You! By Scott Albert
Toy to Toy by Tennant Redbank
Tiger Can't Sleep by S. J. Fore
Merry Christmas Curious George by H.A. Rey
Valentine Party by J. and M. Berenstain
Biscuit's Valentine Party by Alyssa Capucilli
Biscuit's Pet and Pla by Alyssa Capucilli
The Little Train by Lois Lenski
He Bear She Bear by Stan and Jan Berenstain
Snow Happy to be Here by Cheryl Hawkinson
Baby Bear's Books by Jan Yolen

#### Karen Flewelling

Home Sweet Home by Deb Bird and Maddie Healey

#### Jazemine Chilzer

Who Knew 10,001 Easy Solutions to Everyday Problems by Bruce and Jeanne Bossolina-Lubin

# Library Board Agenda February, 13, 2020

Secretary 's Report Treasurer's Report Librarian's Report

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- E Farre 1998 as Book Shoppe activity since our last meeting
- \_ \_ \_ 5.1. 1.3) status
- The state of the s
- Western Tammure within the museum
- T Taken a book rack
- Discussion of library programming services

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- = Additional items of business?
- Date of the next meeting March 5 suggested

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Expiring 2020 Laurie Blackstone Christina Maynard Expiring 2021 Rita Kingsbury

Charlotte Griffin

Expiring 2022 Gary Cole Londa Brown

# Washburn Memorial Library Library Board Agenda February, 13, 2020

Secretary's Report Treasurer's Report Librarian's Report

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- □ Report of Ye Olde Book Shoppe activity since our last meeting
- □ Update our 501(c)(3) status
- □ Update on grant writing steps towards a new Children's Section.
- □ Movement furniture within the museum
- ☐ Taking down the book rack
- □ Discussion of library programming services

#### **New Business**

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